



# HIGHLIGHTS

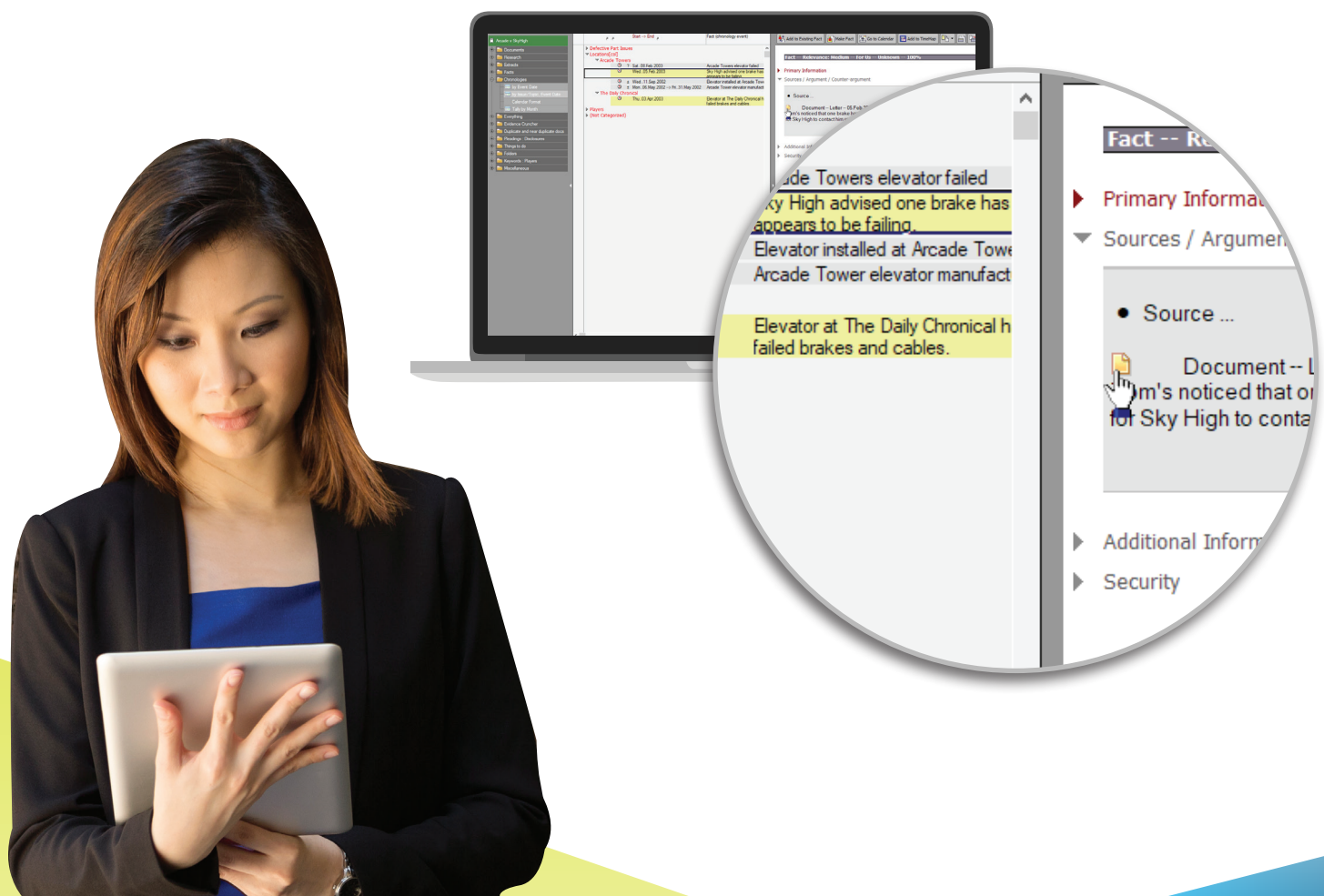
MASTERFILE HELPS YOU EASILY NAVIGATE YOUR  
LEGAL DOCUMENTS, ACE YOUR CASE ANALYSIS  
AND *WIN* MORE CASES

In litigation, strategic insights are lost when case information is disconnected.

MasterFile is a dynamic workspace for annotating and hyperlinking key documents, extracts, transcripts, facts and issues. It includes smart, purpose-built tools for establishing connections among related evidence, revealing which documents will be most pivotal to the case, and comparing witness testimony.

But that's not all. Its ingenious, easy-to-use tools let you collaborate and share a single set of case content to build chronology, manage evidence, craft argument, streamline preparations for hearings, and more.

Everything is always at your fingertips wherever you are, on-line or off-line. And that means more time for you to mastermind optimal case strategy—and win more cases.

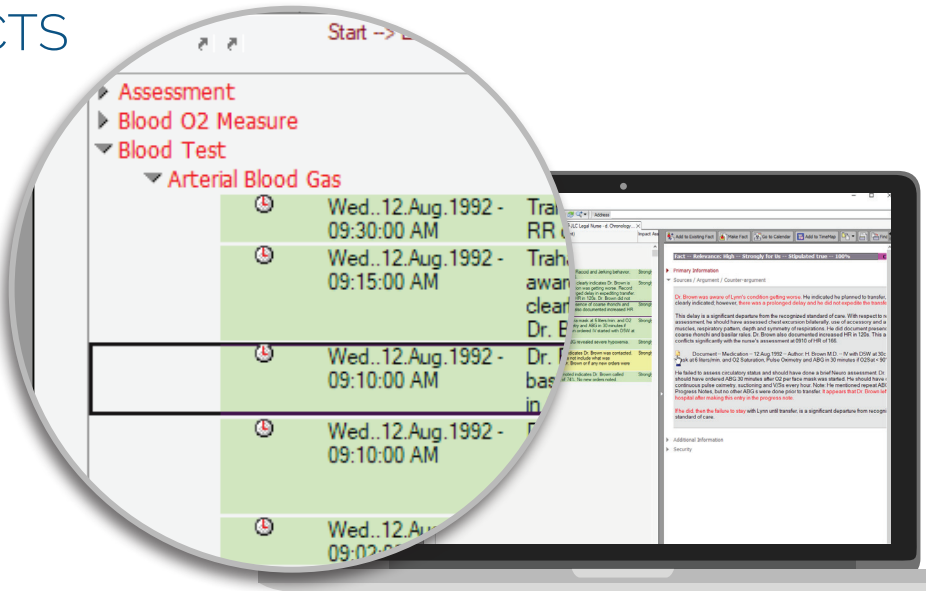




## BUILD CHRONOLOGY & ORGANIZE FACTS

The basis of legal argument is a viable case timeline. Streamline its creation with MasterFile's live chronology views which sit alongside your case documents, exhibits, transcripts and key extracts.

As you review, simply highlight what's relevant and add it to the shared timeline on-the-fly—in one click. Underlying evidence is linked automatically letting you move seamlessly between review, your outline and your argument—all in MasterFile. You can create multiple, independent chronologies to easily manage different arguments or themes, too.

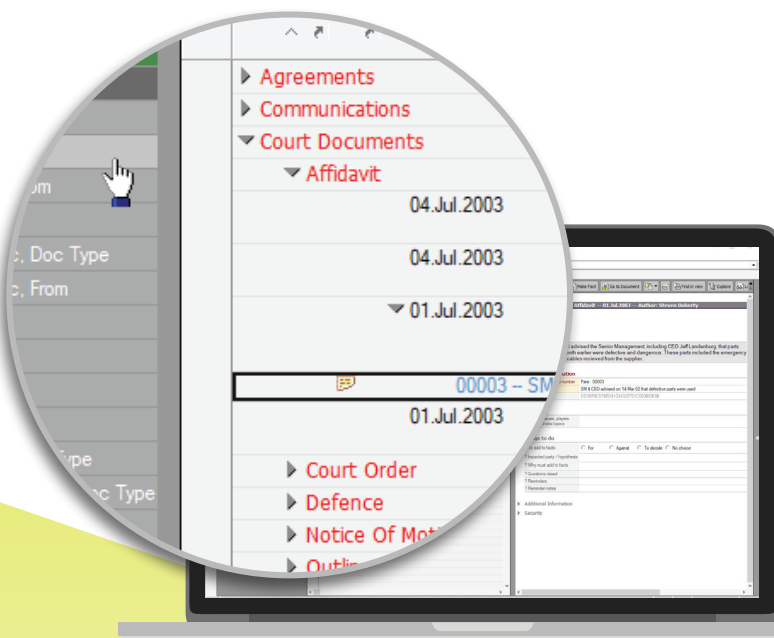


## MANAGE KEY DOCUMENTS & TRANSCRIPTS

MasterFile is designed for better and more effective evidence management during all phases of a case. You can import evidence yourself, and research too, or just the key documents, while preparing for depositions, motions and trial.

Its dynamic workspace promotes discussing, annotating and hyperlinking key information. And includes smart, purpose-built tools for establishing connections among related evidence and transcripts, revealing what will be most pivotal to the case, comparing testimony, and more.

Finding exactly what you need is easy too. If you know something about what you are looking for, you can find almost anything in MasterFile by simply browsing to it in 2 or 3 clicks. Or, you can use a Google-type search that makes even complex queries simple to state, enabling you to quickly pinpoint probative material—across evidence, transcripts, facts and your notes.



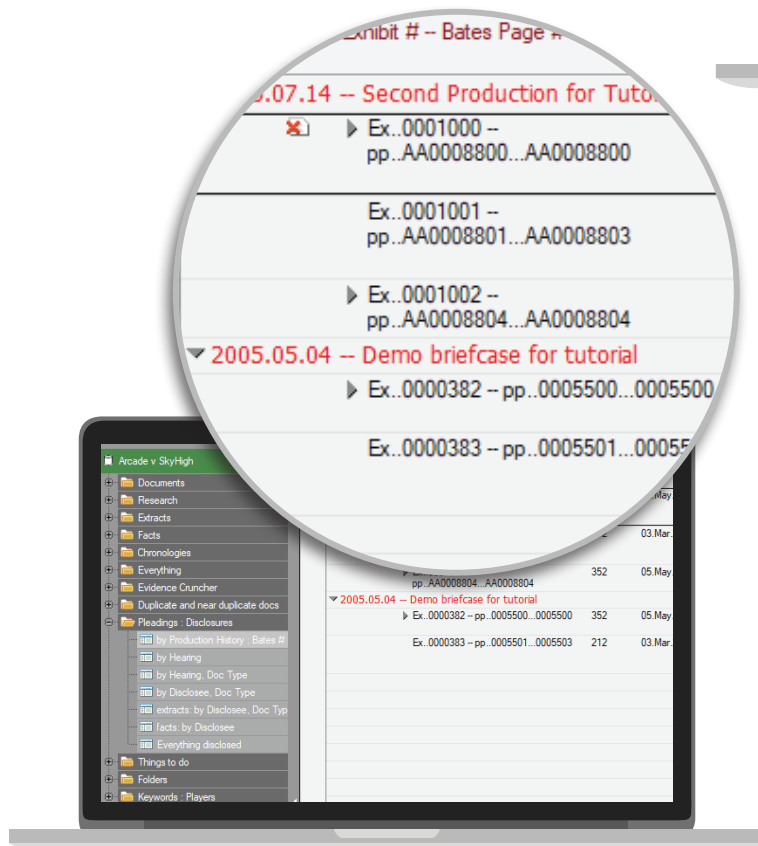
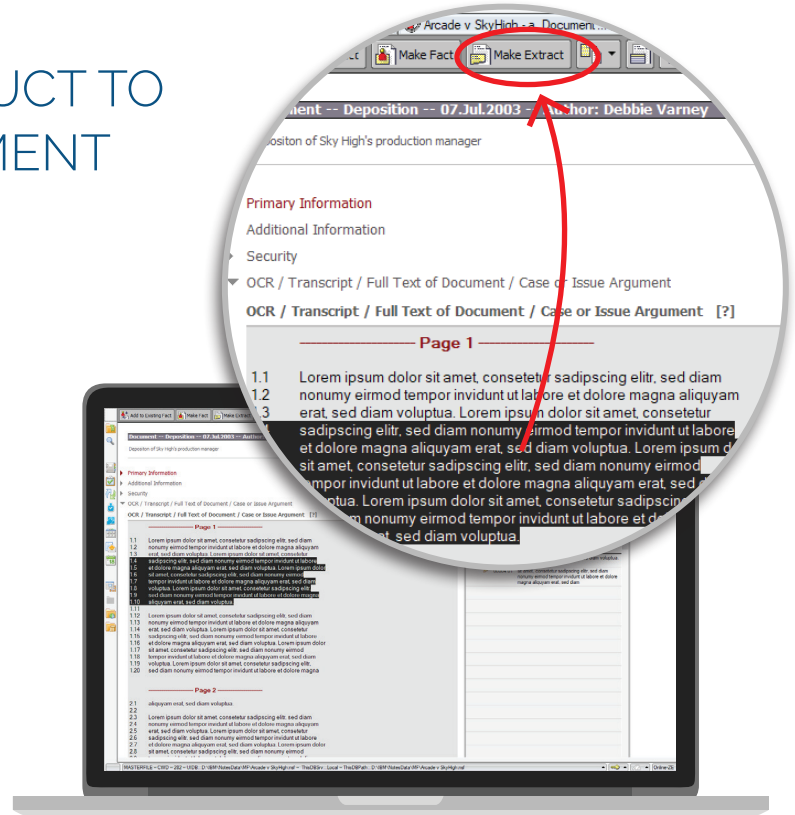
"Your support has been fantastic and  
your product is my best friend.  
MasterFile has made practicing law  
fun again"

Joe Batson, Amarillo, Texas



## SHARE WORK PRODUCT TO CRAFT YOUR ARGUMENT

Make 'margin notes', mark key passages, or highlight facts and choose which to share with others such as co-counsel—which may lead to new strategies and insights that are all preserved as a part of the case knowledge. With everything in one place, MasterFile gives you the clarity that can lead to a winning outcome.



## STREAMLINE PREPARATION FOR HEARINGS

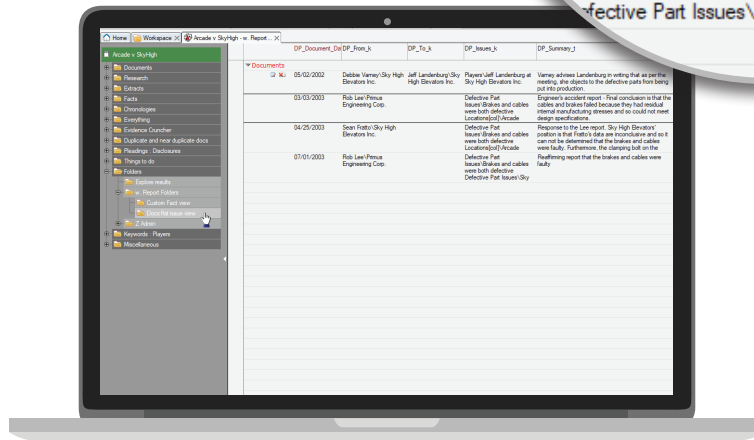
MasterFile simplifies the tedious work of managing designations, preparing excerpts of testimony, pre-marking and Bates numbering exhibits, and tracking disclosures and related dates. As trial nears, all work leading up to it remains at your fingertips and at this stressful stage of the case, you can simply continue preparation with the same tools you're already used to for annotation, hyperlinking, organizing, collaborating, and reporting.



## CUSTOMIZED REPORTING

MasterFile's built-in views let you "slice and dice" across all content including documents, transcripts, designations, etc. Create your own custom views too. Plus, simple filtering, sorting and search tools yield customized exhibit and witness lists, privilege logs, depo summaries and more—in Word, Excel or PDF. Polished reports mean better case communication and deliver the quality service your clients expect.

DP_Issues_k	DP_Summary_t
Players\Jeff Landenburg at Sky High Elevators Inc.	Varney advises Landenburg meeting, she objects to the put into production.
Defective Part Issues\Brakes and cables were both defective Locations[col]\Arcade	Engineer's accident report - cables and brakes failed because of internal manufacturing stresses and design specifications.
Defective Part Issues\Brakes and cables were both defective Locations[col]\Arcade	Response to the Lee report. position is that Fratto's data can not be determined that were faulty. Furthermore, the
Defective Part Issues\Brakes and cables were both defective Defective Part Issues\Sky	Reaffirming report that the faulty



	A	B	C	D	E	F
	DP_Document_Date_d	DP_From_k	DP_To_k	DP_Issues_k	DP_Summary_t	DP_Questions_t
1	5/2/2002	Debbie Varney\Sky High Elevators Inc.	Jeff Landenburg\Sky High Elevators Inc.	Players\Jeff Landenburg at Sky High Elevators Inc.	Varney advises Landenburg in writing that as per the meeting, she objects to the defective parts from being put into production.	Varney -- Does she have the original copy of this document?
2	3/3/2003	Rob Lee\Primus Engineering Corp.		Defective Part Issues\Brakes and cables were both defective	Engineer's accident report - Final conclusion is that the cables and brakes failed because they had residual internal manufacturing stresses and so could not meet design specifications.	
3				Locations[col]\Arcade Towers		
4	4/25/2003	Sean Fratto\Sky High Elevators Inc.		Defective Part Issues\Brakes and cables were both defective	Response to the Lee report. Sky High Elevators' position is that Fratto's data are inconclusive and so it can not be determined that the brakes and cables were faulty. Furthermore, the clamping bolt on the brakes were over tightened during maintenance which caused them to fracture.	
5				Locations[col]\Arcade Towers		
6	7/1/2003	Rob Lee\Primus Engineering Corp.		Defective Part Issues\Brakes and cables were both defective	Reaffirming report that the brakes and cables were faulty	
7				Defective Part Issues\Sky High Elevators knew parts were defective		
8				Locations[col]\Arcade Towers		
9						

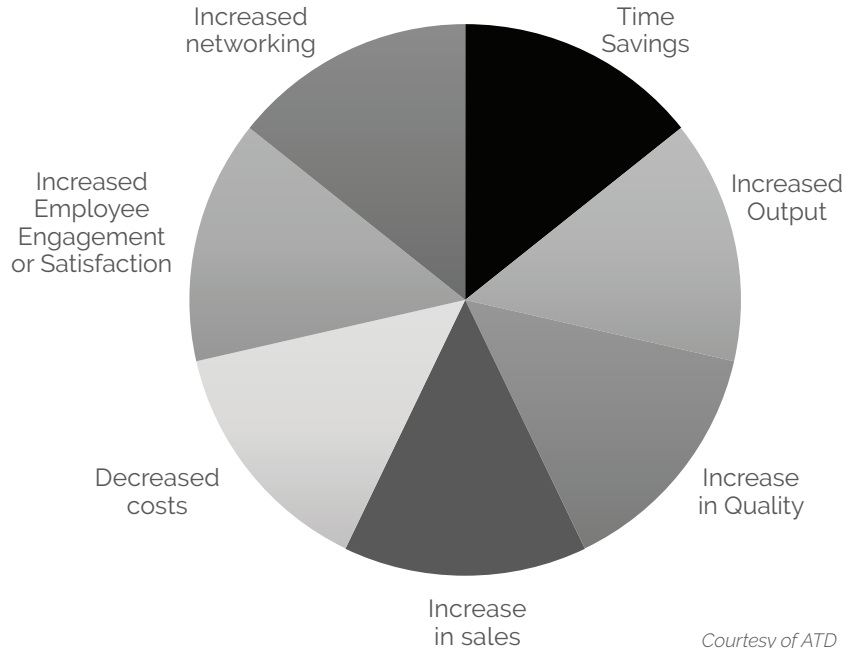


## ROI

According to McKinsey, employees spend 20% of their day looking for information they need to do their jobs. That's almost a day a week and conceivably a very measurable cost. But Stan Garfield, an authority on knowledge management, says, "What will be the ROI of our KM program?" is the wrong question. A better one is, "How will KM help our firm achieve its objectives?" Or, "How will our people's needs and our firm improve as a result?"

Time savings is only one of the potential benefits of case management with MasterFile too, and it's the only one used in ROI. The others, the 'intangibles', are as important to your practice.

## Time Savings as a Portion of Knowledge Management Benefits



*Courtesy of ATD  
Alexandria, VA 22314*

I highly recommend MasterFile. Staff are very supportive and enormously helpful in learning the program, it is cost-effective, and not run by a remote corporation.  
Thanks again, so much, you've changed how we work here – much for the better.

Amy Atwood, Senior Attorney  
Center for Biological Diversity, Portland, Oregon

Download your free trial or join a demo today.

Or, to buy now, click here



a: 152 – 11782 River Road,  
Richmond, BC, Canada  
V6X 1Z7

t: +1 604 331-0535  
e: sales@masterfile.biz  
w: masterfile.biz